

## Expectations for Live Learning Sessions if Your Bubble is Closed

***These rules are designed to keep everyone safe and able to learn.***

- You are expected to make every effort to engage with remote learning.
- You must be appropriately dressed for live learning sessions – you do not need to wear school uniform but you must be dressed appropriately.
- Blur your background or put on an effect.
- Turn your camera off until you are told to turn it on by a teacher.
- Turn your microphone off unless you are told to turn it on by a teacher.
- Show respect to your teacher – listen when they are teaching and complete all learning activities that you are asked for.
- Seek help if you need it, from teachers or relevant members of support staff.
- Tell your teachers if you are not able to complete learning activities.
- If you want to ask a question, raise your hand on Teams.
- You can turn your microphone on to ask or answer a question but you must turn it off again.
- You can use the chat function to respond to questions or ask questions.
- If you are using the chat function you must do so appropriately and with respect.
- The chat function must only be used to communicate with the teacher on topics related to the live learning session.
- You must use proper online conduct at all times, such as using appropriate language in messages and suitable behaviour when on screen.
- You must maintain the same high standards of behaviour when working online as if you were face to face in school with a member of staff.
- You must not take images of other students or staff.
- You must not deliberately browse, download, upload or forward material that could be considered offensive. If you come across any material of this type you must tell your teacher or the school immediately.
- If you are not following the expectations of behaviour you will be given a warning. If the behaviour continues you may be removed from the session.
- Parents will be contacted if children are not following our expectations or are displaying inappropriate behaviour during live learning sessions.